

## **EDI National Award Facilitation Skills Level 2**

### **Aim of the Workshop**

The aim of this National Award is to assist the learners in developing a range of facilitation skills that could be used in a variety of different settings. Managing workshops, events and groups is a skilled that is much needed by today's workforce. We find that we are now being tasked more and more with attending meetings and also organising and chairing them. The purpose of this workshop is to help those attending to be able to identify the key skills and knowledge needed by a facilitator and the importance of having good interpersonal skills.

### **Workshop objectives**

By the end of this workshop those attending will be able to:

- Explain the process of facilitation
- Describe the importance of having good intervention skills
- Recognise the importance of interpersonal skills when facilitating group activities

### **Workshop Content**

- What is meant by facilitation skills?
- The skills and knowledge required by a skilled facilitator
- The competencies and roles of a facilitator
- A look at the facilitation process framework
- Managing the intervention process
- The intervention framework
- Developing your personal leadership style
- The art of facilitating groups
- What is meant by group dynamics and how to work with them
- Understanding behavioural types in a group setting

### **Workshop attendees**

This workshop is aimed at managers, team leaders, supervisors and anyone responsible for promoting effective group work.

### **Workshop duration**

This workshop is delivered over 2 days

### **Workshop fee**

£287 per person includes course manual

**For more information contact us at [info@the-complete-training-company.co.uk](mailto:info@the-complete-training-company.co.uk)**