

EDI National Award Leading People and Managing Resources

Aim of the Workshop

This workshop focuses on the skills, theories and techniques of leadership and provides an opportunity to gain practical experience in managing tasks whilst building teams and developing individuals. The emphasis is on the potential performance and conflict issues that may be experienced by leaders and managers.

Workshop objectives

By the end of this workshop those attending will be able to:

- Analyse the different leadership styles
- Explain the importance of effective communication
- Evaluate methods of motivating and managing people
- Apply the stages involved in performance management to your own role

Course content

- Definitions of leadership
- The four stages of situational leadership
- The four development levels
- Leadership styles appropriate to development levels
- Effective communicating skills
- Motivation of self and others
- Coaching techniques
- Methods of team briefing
- Performance management cycle
- Planning and organising

Workshop attendees

This workshop is for those who are new managers, supervisors or team leaders who want to understand more about how to get the best from themselves and their teams. It is also suitable for those who are in management or supervision who want to refresh their skills.

Workshop duration

This workshop is of 5-days duration

Workshop fee

£687 per person includes course manual

For more information contact us at info@the-complete-training-company.co.uk